

Horsforth School

Lee Lane East Horsforth

Leeds LS18 5RF

Tel: 0113 226 5454

Fax: 0113 226 5401

Email: info@horsforthschool.org

Website: www.horsforthschool.org

Headteacher: Dr P C Bell

PCB/KLM/RBA

3 March 2023

Dear Parent/Carer

Welcome to Horsforth School

I am delighted that your child has been offered a place to join our school this September. A warm welcome to you and your son/daughter from all of us here. As usual there was a high demand for places this year; significantly over our planned admission number (PAN)

For those of you who don't know me currently, I am Assistant Headteacher Inclusion; leading our SEND and Transition teams.

I lead on coordinating the Transition from the primary schools and have done so for many years; this year I will be working in conjunction with Mr Jacques-Year coordinator and Mrs Bainbridge-Pastoral hub team, to support students through the transition period.

I also work closely with Mr Jacques and the year 7 team when students join us in September.

We know you will have many questions about Horsforth School and the coming months and we'd like to start by giving you an opportunity to meet some key members of the team and hear our plans.

This does change in different ways each year, so we encourage your attendance and engagement with all of the events and information shared as part of the transition, even if you have older children who already attend.

Our first event is our **'Looking Ahead Evening which is on Tuesday 14 March at 6pm (Parents/Carers only) in our main school hall.** Please enter via the main school entrance.

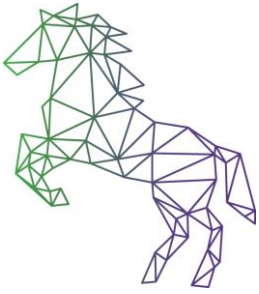
This will be an introduction to Horsforth School for our new Year 7 parents/carers. We will outline key dates and events which will be happening in the coming months to support your child's transition.

We anticipate that the evening will last approximately one hour in total. Following this there will be an opportunity for you to ask questions. I am afraid due to anticipated numbers attending; we will only be able to accommodate **one parent/carer.**

We will first meet students in May; details of which will be shared on the evening.

We look forward to working with you in the future and meeting you all on 14 March. Further communication and information will be sent in due course.

If you have not yet accepted your child's place, then please do so using the link [HERE](#) or by contacting reception on 0113 2265454. If you do not wish to accept the place please do let us know by the same means.



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Yours Sincerely

A handwritten signature in purple ink, appearing to read 'K McFadden', written over a light blue horizontal line.

Miss K McFadden

Leadership Link Year 7/Y6 Primary Transition Lead
Assistant Headteacher; Inclusion and SEND