



Horsforth School

Lee Lane East Horsforth

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Headteacher: Dr P C Bell

Our ref: PCB/CLW/RBA

31 January 2023

Dear Parent / Carer

Year 7 Parents' Evening – Thursday 9 February 2023

We are delighted to be able to invite you to a face to face Parents' Evening on Thursday 9 February for our Year 7 students. This will allow subject teachers to discuss the current progress of your son/daughter and provide support and guidance for improvement in the future. **The online booking system will go live today at 5.30pm.** You can make up to 8 five minute appointments with your child's subject teachers between 4:30pm and 7.30pm.

The link to book your appointments on the Parents Evening System can be found [here](#) and will stay live up to and including Wednesday 8 February. Please ensure that you log in with your Y7 child's name should they have siblings in school.

If you do not have internet access, please contact Mrs Bainbridge, the KS3 Administrator on 0113 2265454 ext. 103 who will be happy to add appointments on your behalf.

Prior to attending the Parents' Evening, you may find it useful to access the Horsforth School Parent App where you will find regularly updated information on your son/daughter's attendance, progress and achievement.

A member of the SEND team and the Year 7 Pastoral & Behaviour Officer will also be available on the evening offering a drop-in session, no appointment necessary.

Finally, could I please ask that you sign in on arrival at school so that we are aware that you have arrived for your appointment and to sign out when leaving the school building. We would also appreciate your consideration for local residents by ensuring that you do not infringe the parking regulations on Lee Lane East.

We would strongly encourage you to attend and look forward to seeing you on the evening.

Yours sincerely

Mr C Jacques
Year 7 Co-Ordinator

'Opportunity and achievement for all'