



Horsforth School

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Our ref: PCB/TRH

09 12 22

Dear Parent /Carer

I am writing to let you know about the arrangements for the end of term and also to remind you of some other important forthcoming diary dates.

The last day of this term is Friday 16th December for all students and on that day, a series of Christmas Assemblies and activities will take place. **School will close for students after these Assemblies at approximately 12:25pm.** If any students require a lunch on that day, they must inform their Form Tutor by Monday 12th December, so that arrangements can be made for lunch to be provided on the last day of term. Free School Meal students will be able to pick up a sandwich at break should they wish to do so.

Yours sincerely

Dr P C Bell
Headteacher