



Horsforth School

Lee Lane East Horsforth

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Headteacher: Dr P C Bell

Our Ref: PCB/TRH/JFI

2nd September 2022

Dear Parent/Carer,

I hope you and your family have had a lovely summer.

We are really looking forward to seeing students again on Monday and I just wanted to update you on a few things and share the plan for returning to school again.

Record Results, Top School in Leeds

We are incredibly proud of the resilience and work ethic our students have shown who have sat exams this year. It's been a really tough few years for them and despite the disruption of COVID they have done amazingly well.

<https://www.yorkshireeveningpost.co.uk/education/gcse-results-day-2022-the-photo-highlights-from-leeds-schools-as-students-get-their-grades-3819662?page=2>

I am very proud to say that as well as some outstanding individual achievements we are the **top attaining school in Leeds at GCSE and A Level**.

First Day Back in September

New Year 7 students will be expected back on Monday 5th September between 8am and 8.20am. The school gate will close at 8.20am. Students will have a 2-hour orientation with key staff and their new tutors. Lessons will start mid-morning.

For **Years 8-11, students** are expected back on 5th September and will arrive at break time, gates will open at 10.50am and close at 11.05am. School will start at 11.10am. Students will have a 1-hour orientation and will get to know their new Tutors if applicable. Lessons will resume after this.

Term Dates

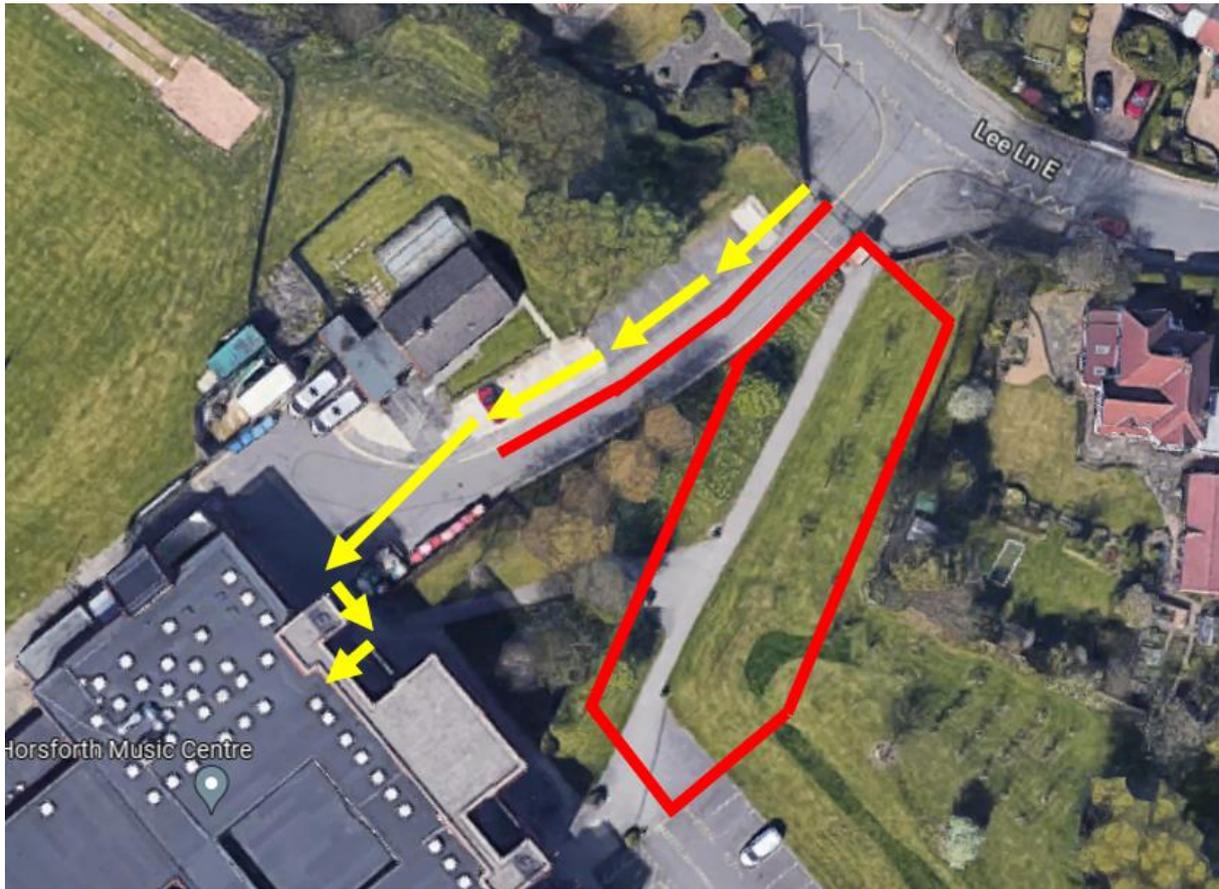
Please see attached to this letter a slightly amended term dates document - please note only one early closure has changed - there has been no change to term dates or training days.

Works at the Front of School

As you know we have embarked on remodelling works to the front of school to improve drop offs and student safety. Due to a delay in planning permission the works will now continue into the term. Students

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will not be able to go in through the Main Entrance but will still be able to enter the Student Entrance. Students entering at the front of school (Lee Lane East) must follow the yellow arrows. The red line indicates where fencing is currently in place.



Parents will still be able to use the Main Entrance by either following the yellow arrows and carrying on along the side or from the main car park.

Uniform

Students are expected to be in full, correct uniform which complies fully with our policy. Students will not be allowed in lessons if they are not in full uniform or if they are breaking a rule with their hair, piercings, nails etc. We have very high standards at Horsforth and we intend to start the year as we mean to go on. I wrote about what we expect in terms of school trousers and shoes before we finished last term so as to make all parents aware of the checks that will be carried out from Monday 5th.

We appreciate some families might need support, please contact the school finance office or your child's PBO if this is the case, we do have a hardship fund and second-hand items in school.

You may also wish to look on the [LS18 Community School Uniform Exchange](#) on Facebook.

It is possible you may be eligible for a grant of up to £62 towards uniform if you are receiving one of these forms of support (<https://www.moneysavingexpert.com/news/2022/07/school-uniform-grants-low-income/>):

- Child tax credit

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- Income support
- Income-based jobseeker's allowance
- Income-related employment and support allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The 'guaranteed element' of pension credit
- Universal credit
- Working tax credit 'run-on' – paid for four weeks after you stop qualifying for working tax credit

Year 12 enrolment will begin on Monday 5th and **Year 13** enrolment will be on Tuesday 6th. Students will receive further details about when they should attend on these days.

Student Entrances

From September 5th students may enter the school site through either the front entrance on Lee Lane East or the back entrance by the Church, whichever they choose. They will enter the building through just one entrance and staff will be on duty to welcome and guide them through these new routines.

Between 8am and 8.20am students will go designated social areas:

Year 7: Main Hall

Year 8: Yard

Year 9: Main Diner

Year 10: Yard

Year 11: L Shaped Diner

Year 12 & 13: Sixth Form Campus

School Start Times and Punctuality

School gates for all students in **years 7-13** close at 8.20am. Timings of this are precise, there is no leeway. Students will be late if they arrive after this time and will be expected to walk to the main front entrance to sign in as Late. We are operating the same Late Policy as last year whereby you will receive a text to notify you that your child was late and if there are more than two lates in one half term, students will complete a same day 30-minute detention for the third and any subsequent late. Punctuality is a necessary skill for later life and lateness causes disruption to learning. Please do support us in this matter.

School Lunches

The school has not increased the price of a hot school meal since 2018 but due to high inflation, energy costs and rising supply cost pressures, we are no longer able to absorb the additional costs incurred by the school. Therefore, we will reluctantly be increasing the cost of a hot school dinner from £2.10 to £2.30 for the new academic year.

I am sorry we have had to do this so please contact the school if you are experiencing difficulties, we do have a hardship fund.

Student Timetables and Timings of Lunch

Lesson timings will remain the same for the next academic year, and we will continue to operate a split lunch system. Please see the diagram below, which summarises the timings of the day for each year group.

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This will mean that most students will be moving to a different lunch time from last year. Tutors will fully orientate on this.

	8:25	8:50	9:50	10:50	11:10	12:10	12:50	1:10	1:50	2:50
Years 8, 10, 12, 13	Tutor Time	Lesson 1	Lesson 2	Break	Lesson 3	Lesson 4	Lunch	Lesson 5		
Years 7, 9, 11		Lesson 1	Lesson 2	Break	Lesson 3	Lunch	Lesson 4	Lesson 5		

YEARS	7, 9, 11	YEARS	8, 10, 12, 13
08:20	Arrive in school	08:20	Arrive in school
8:25 - 8:50	Tutor time	8:25 - 8:50	Tutor time
8:50 - 9:50	Lesson 1	8:50 - 9:50	Lesson 1
9:50 - 10:50	Lesson 2	9:50 - 10:50	Lesson 2
10:50 - 11:10	BREAK	10:50 - 11:10	BREAK
11:10 - 12:10	Lesson 3	11:10 - 12:10	Lesson 3
12:10 - 12:50	LUNCH	12:10 - 1:10	Lesson 4
12:50 - 1:50	Lesson 4	1:10-1:50	Lunch
1:50 - 2:50	Lesson 5	1:50 - 2:50	Lesson 5

Extra-curricular Activities

We are proud of our extensive extra-curricular programme and encourage students to get involved as much as possible in our offer. Clubs and activities will not start until Monday 12th September onwards - no activities will run in the first week. A timetable showing what the students can get involved in and when will be sent with the parent letter next Friday (9th).

Pastoral Team Update

Please make sure when you get a chance that you have read the letter that was emailed out to you last week, this explains some changes to personnel and how to contact the team.

As I said we are all very much looking forward to welcoming students back. The last few years have been a difficult time for all schools and, when we went into COVID, I said to staff I wanted us to come out stronger than we went in. The new buildings and facilities, some fantastic new staff, and record results mean we are in an excellent position going forward.

Thank you for your support and I look forward to another very successful year.

Yours faithfully

Dr P Bell
Headteacher

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