



Horsforth School

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Headteacher: Dr P C Bell

Our Ref: PCB/SAN/TRH

Dear Parent/Carer,

Thursday 29th September 2022 is our Annual Open Evening when Year 6 Parents/Carers and students visit the School.

In order to prepare for this event, the School will close for students at 12:20pm on Thursday 29th September. This is on the calendar. Your son/daughter may be invited to return in the evening to support our Open Evening activities. If this is the case, your child will be given a separate letter from the relevant Curriculum Leader or staff member.

If you wish your child to have lunch on that day, sandwiches will be available and may be purchased at break. Please ask your son/daughter to inform their Form Tutor **by Monday 26th September** so that arrangements can be made for lunch to be provided. Free School Meal students will be able to pick up a pre-ordered sandwich bag deal at break and must also inform their Tutor if they want this.

Thank you for your support.

Yours faithfully,

Dr P C Bell
Headteacher