



Horsforth School

Lee Lane East Horsforth

Leeds LS18 5RF

Tel: 0113 226 5454

Fax: 0113 226 5401

Email: info@horsforthschool.org

Website: www.horsforthschool.org

Headteacher: Dr P C Bell

PCB/KLM/AMO

21 October 2020

Dear Parent/Carer

'Settling In Evening' – Wednesday 4 November

I would like to invite you to attend a "virtual Settling In meeting" with your son/daughter's form tutor on Wednesday 4 November. This meeting is optional and is an opportunity for you to discuss any concerns or ask any questions you may have about the 'Settling In' process.

There will be a full Parents' Evening on Wednesday 23 June 2021 when you will be able to meet your son/daughter's subject teachers to discuss their academic progress.

The link to book your appointment on the Parents Evening System can be found [here](#) . A 5 minute appointment can be made with your child's form tutor between 16:15 and 18:45. You can use a tablet, pc or smartphone to do this.

Instructions on how to access the video call can be found [here](#) .

Help on how to use the virtual parents evening can be found in the attachment.

If you are having difficulty accessing the SIMS Parent App, please email parentlogons@horsforthschool.org and we will set you up.

If this date is not convenient for you and you have some concerns you wish to raise, please email info@horsforthschool.org FTAO your child's form tutor. Any information shared with your Form Tutor may be shared with Miss Dalton (Pastoral & Behaviour Officer) and myself following the evening. If you have any curriculum queries we would be happy to note these and pass them onto the subject teacher who will contact you within a couple of days. We look forward to seeing you and would encourage you to attend.

Yours faithfully

Miss K McFadden

Year 7 Pastoral Leader

'Opportunity and achievement for all'