

# Horsforth School

Lee Lane East Horsforth

Leeds LS18 5RF

Tel: 0113 226 5454

Fax: 0113 226 5401

Email: [info@horsforthschool.org](mailto:info@horsforthschool.org)

Website: [www.horsforthschool.org](http://www.horsforthschool.org)

Headteacher: Dr P C Bell

Our Ref: PCB/KLM/CJA

March 2026

Dear Parents/Carers

## Welcome to Horsforth School

We are delighted that your child has been offered a place to join our school this September. A warm welcome to you and your child from all of us here. As usual there was a high demand for places this year; significantly over our planned admission number (PAN).

Our Transition team is made up of the people below:

### Miss K McFadden

Assistant Head Teacher Inclusion/SEND

Transition Lead

Year 7 Leadership Link

### Mr C Jacques

Year 7 Year Co-ordinator



We know you will have many questions about Horsforth School and the coming months, and we'd like to start by giving you an opportunity to meet some key members of the team and hear our plans.

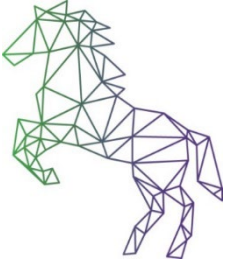
This does change in different ways each year, so we encourage your attendance and engagement with all of the events and information shared as part of the transition, even if you have older children who already attend.

The first event is our **Looking Ahead Evening – Wednesday 11th March at 6pm**

**This event is for Parents/Carers only due to space and will be held in our main school hall.** Please enter school via the main entrance from Lee Lane East.

Due to anticipated numbers attending we will only be able to accommodate **one parent/carer.**

This will be an introduction to Horsforth School for our new Year 7 parents/carers.



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We will outline key dates and events which will be happening in the coming months to support your child's transition. We will also tell you about an exciting opportunity for your child as part of our curriculum offer.

We anticipate that the evening will last approximately one hour in total. Following this there will be an opportunity for you to ask questions.

We will first meet students in May and there will be a full information evening for parents/carers in June; details of which will be shared on the evening.

We look forward to working with you in the future and meeting you all on Wednesday 11th March. Further communication and information will be sent in due course.

[We do have a transition area on our website which can be accessed here](#), please keep an eye on this webpage as we will upload key information to it, including after events.

## **Important Things for you to Do**

1. [If you have not yet accepted your child's place, then please do so here](#), or by contacting reception on 0113 2265454 if you are unable to access the form. If you do not wish to accept the place, please do let us know by the same means.
2. [Complete this form to provide consent for your child's primary school to be able to share your child's information with us.](#)

Any queries around admissions should go to [admissions@horsforthschool.org](mailto:admissions@horsforthschool.org)

Yours Sincerely

Miss K McFadden

Leadership Link Year 7/Year 6 Primary Transition Lead  
Assistant Headteacher; Inclusion and SEND

Mr C Jacques

Year 7 Year co-ordinator