

Horsforth School

Lee Lane East Horsforth

Leeds LS18 5RF

Tel: 0113 226 5454

Fax: 0113 226 5401

Email: info@horsforthschool.org

Website: www.horsforthschool.org

Headteacher: Dr P C Bell

PCB/KLM/HMU

3 March 2025

Dear Parents/Carers

Welcome to Horsforth School

We are delighted that your child has now been offered a place to join our school this September. A warm welcome to you and your child from all of us here. As usual there was a high demand for places this year; significantly over our planned admission number (PAN).

Our Transition Team is made up of the people below:



Miss K McFadden – AHT Inclusion/SEND & Y7 Leadership Link

I have worked on the transition from Year 6 for many years and have well established connections with our partner primaries. When students arrive with us in Year 7, I will continue to work closely with them in my capacity as Leadership Link for the year group.

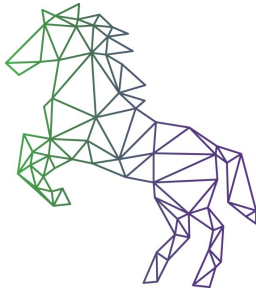


Mr C Jacques – Y7 Year Coordinator

I specialise in Year 7 and have been the Year 7 Year coordinator for the last couple of years. My role, when students arrive in Year 7, is predominantly around academic engagement and achievement but I works closely with Miss McFadden and our primary colleagues on the transition from Year 6 too.

Miss H Murphy – KS3 & Transition admin support

Miss Murphy has worked on transition for several years now and is behind the scenes making sure everyone gets the information they need, at the right time.



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We know you will have many questions about Horsforth School and what will happen over the coming months. We'd like to start by giving you an opportunity to meet some key members of the team and hear our plans.

This does change in different ways each year, so we encourage your attendance and engagement with all of the events and information shared as part of the transition, even if you have older children who already attend.

Our first event is our **Looking Ahead Evening – on Thursday 20th March at 6pm.**

This event is for parents/carers only due to the capacity of our school hall. Please enter school via the main entrance from Lee Lane East.

Don't worry, there are plenty of events coming up for the students.

Due to anticipated numbers attending we will only be able to accommodate **one parent/carer** on this occasion.

This will be an 'introduction to Horsforth School'. During the evening, we will outline key dates and events which will be happening in the coming months to support your child's transition. We will also tell you about an exciting opportunity for your child as part of our curriculum offer.

We anticipate that the evening will last approximately one hour in total. Following this there will be an opportunity for you to ask questions.

We will first meet students in May and there will be a full information evening for parents/carers in June, details of which will be shared on the evening.

We look forward to working with you in the future and meeting you all on 20th March.

Further communication and information will be sent in due course. We have a [transition area on the school website](#). Please do keep an eye on this space as we will upload key information, including after events.

If you have not yet accepted your child's place, then please do so by completing our [online acceptance form](#) or by contacting reception on 0113 2265454 if you are unable to access the form. If you do not wish to accept the place please do let us know by the same means. Any queries around admissions should go to admissions@horsforthschool.org.

You will shortly receive a New Student Details Form from Applicaa. Please keep an eye out and fill this out at your earliest convenience.

Yours sincerely,

Miss K McFadden & Mr C Jacques