



Horsforth School

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Our Ref: PCB/ZMC/LDB

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Dear Parent/Carer

Y11 Mock Exams

We hope our email finds you well and that living with a teenager approaching mock exams is not proving too stressful for you! We hope they are revising well but also looking after themselves and taking time away from their studies.

In preparation for mock week, please can you spend a few minutes with \$Forename\$ and ensure they have all the basic equipment that they will need; **a calculator, protractor, compass, pens, pencils, ruler, highlighters and clear pencil case** to take them all in to the exam hall in. Any of this equipment that students do not currently have, they can purchase from our resources department in School. Students are expected to be in **full uniform** for all exams, this includes footwear.

A smooth start to exams is to the benefit of all students and having to issue out a large amount of equipment delays this and can put students off. In this vein, please also discuss the importance of timekeeping during exam week. The times on students' exam timetables (usually 08:50 and 12:50) are the **start** times of the exams. Therefore, students need to be lined up outside the hall **10 minutes prior** to this in order for us to be able to get everybody in, deal with any issues and make a prompt start.

Finally, students must have a locker to keep their bag safe whilst they are in the exam hall. School cannot take responsibility for any bags, or possessions within, that go missing due to students leaving their bags around the building during exams. Sharing lockers does not work as students do not all have exams at the same time. Some exams finish earlier than others, some students are in exams when others are not and then students end up being unable to access their bag when it is in a friend's locker.

Thanks for your continued support and we hope that it's a successful mock exam week for all. If there is anything we can support with, please do let us know.

Regards

The Year 11 Team
Horsforth School

'Opportunity and achievement for all'